



## **RUDRA GAS ENTERPRISE LIMITED**

**CIN: U40104GJ2015PLC084419**

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## **STAKEHOLDERS' RELATIONSHIP COMMITTEE**

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**INTRODUCTION**

Our Company has constituted a stakeholders' / investors' grievance committee ("Stakeholders' Relationship Committee") to redress complaints of the shareholders. It comprises of:

Name of the Director	Status	Designation
Mr. Paresh Laxminarayan Sharma	Chairperson	Independent Director
Mrs. Jayshri Yogesh Raval	Member	Independent Director
Mr. Kush Sureshbhai Patel	Member	Managing Director

As tabulated above, the composition of Stakeholders' Relationship Committee was framed by the Board of Directors in their Board Meeting held on 04<sup>th</sup> September, 2023. Pursuant to the provisions of Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the following Policy was approved and adopted by the Board of Directors in their meeting held on 04<sup>th</sup> September, 2023.

**OBJECTIVE**

To carry out the functions related to redressing complaints of the Shareholders.

**TERMS OF REFERENCE**

Redressal of shareholders' and investors' complaints, including and in respect of:

1. Allotment, transfer of shares including transmission, splitting of shares, changing joint holding into single holding and vice versa, issue of duplicate shares in lieu of those torn, destroyed, lost or defaced or where the cages in the reverse for recording transfers have been fully utilized;
2. Issue of duplicate certificates and new certificates on split/consolidation/renewal, etc.; and
3. Review the process and mechanism of redressal of Shareholders /Investors grievance and suggest measures of improving the system of redressal of Shareholders /Investors grievances;

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4. Non-receipt of share certificate(s), non-receipt of declared dividends, non-receipt of interest/dividend warrants, non-receipt of annual report and any other grievance/complaints with Company or any officer of the Company arising out in discharge of his duties;
5. Oversee the performance of the Registrar & Share Transfer Agent and also review and take note of complaints directly received and resolved them;
6. Oversee the implementation and compliance of the Code of Conduct adopted by the Company for prevention of Insider Trading for Listed Companies as specified in the Securities & Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 as amended from time to time;
7. Any other power specifically assigned by the Board of Directors of the Company from time to time by way of resolution passed by it in a duly conducted Meeting;
8. Carrying out any other function contained in the SME equity listing agreement as and when applicable and as amended from time to time.

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